



SNS COLLEGE OF TECHNOLOGY
(An Autonomous Institution, Affiliated to Anna University Chennai)
COIMBATORE - 35



UG (B.E. / B. Tech) REGULATIONS 2023

CHOICE BASED CREDIT SYSTEM

DEGREE OF BACHELOR OF ENGINEERING / TECHNOLOGY

As per the UGC regulation 2023 and the Anna University regulation 2023 for the autonomous institutions, the following regulation SNSCT – R2023 is applicable to all B.E., / B.Tech., students admitted from the academic year 2023–2024 onwards in SNS College of Technology, Coimbatore.

1. PRELIMINARY DEFINITIONS AND NOMENCLATURE

In these Regulations, unless the context otherwise requires:

- I. **“Programme”** means Degree Programme that is B.E./B.Tech., Degree Programme.
- II. **“Branch”** means a discipline or specialization of B.E./B.Tech., Degree Programme, like Civil Engineering, Information Technology, etc.
- III. **“Course”** means a Theory / Theory Integrated Practical / Practical / Project course that is normally studied in a semester, like Mathematics, Physics, etc.
- IV. **“Head of the Institution”** means the Head of the Institution of the College who is responsible for all academic activities of the college.
- V. **“Chairman”** means the Chairman of the Board of Studies (BoS) for the Programme.
- VI. **“Dean / Head of the Department”** means the Head of the Under Graduate programme concerned.
- VII. **“Controller of Examinations”** means the authority of the College who is responsible for all activities related to the End Semester Examinations.
- VIII. **“University”** means ANNA UNIVERSITY, CHENNAI.

2. ADMISSION PROCEDURE

2.1 FIRST YEAR ADMISSION

- 2.1.1. Students for admission to the first semester of the eight semester B.E. / B.Tech. Degree Programme shall be required to have a pass in Higher Secondary Examination (Academic 10 + 2) Curriculum or its equivalent examinations with Mathematics, Physics and Chemistry.
- 2.1.2. The eligibility criteria such as marks, number of attempts and physical fitness shall be as prescribed by the Affiliating University and Government of Tamilnadu from time

to time. The institution shall adapt the same.

2.2 LATERAL ENTRY ADMISSION

- i The Candidates who possess the Diploma in Engineering / Technology Examinations of the State Board of Technical Education, Tamilnadu or its equivalent are eligible to apply for Lateral entry admission to the third semester of B.E. / B.Tech. in the branch corresponding to the branch of study.

(OR)

- ii The candidates who possess the Degree in Science (B.Sc.) (10+2+3 stream) with Mathematics as a course at the B.Sc. Level are eligible to apply for Lateral entry admission to the third semester of B.E. / B.Tech. Such candidates shall undergo two additional courses.

3. PROGRAMMES OFFERED

A candidate may be offered admission to a programme in any one of the branches of study approved by AICTE, and offered by the college. The recommended credit range for each programme is 160 – 170.

Details of the programmes currently offered by the Institution are listed below.

B.E. DEGREE PROGRAMMES:

1. B.E Aerospace Engineering
2. B.E Automobile Engineering
3. B.E Biomedical Engineering
4. B.E Civil Engineering
5. B.E Computer Science and Engineering
6. B.E Electrical and Electronics Engineering
7. B.E Electronics & Communication Engineering
8. B.E Mechanical Engineering
9. B.E Mechatronics Engineering

B.TECH. DEGREE PROGRAMMES:

10. B. Tech Agricultural Engineering
11. B. Tech Artificial Intelligence and Machine Learning
12. B. Tech Information Technology
13. B. Tech Food Technology

4. STRUCTURE OF THE PROGRAMMES

4.1 CATEGORIZATION OF COURSES

Every Programme will have a suggested curriculum with syllabi consisting of theory, theory

integrated practical and practical courses that shall be categorized as follows:

- (i) **Humanities and Social Sciences including Management courses (HSMC)** include Technical English, Engineering Ethics and Human Values, Communication Skills, Management Courses etc.,
- (ii) **Basic Science Courses (BSC)** include Mathematics, Physics, Chemistry, Biology, Environmental Science and Sustainability etc.,
- (iii) **Engineering Science courses (ESC)** include Workshop, Drawing, Basics of Electrical / Mechanical / Computer, Design Thinking & Innovation etc.,
- (iv) **Professional Core courses (PCC)** include the core courses relevant to the chosen specialization/branch.
- (v) **Professional Elective courses (PEC)** include the elective courses relevant to the chosen specialization/branch
- (vi) **Open Elective courses (OEC)** include the courses relevant to the chosen specialization/branch which a student can choose from the curriculum of the same (Advanced / Emerging) /other programmes and also courses offered by the Departments under the Faculty of Science and Humanities.
- (vii) **Employability Enhancement Courses (EEC)** includes Mini Project, Project work, Employability Skills, Seminar and Internship / Industrial Training, Exchange, Career Courses, etc.
- (viii) **Mandatory Courses (MC)** Induction Program, Indian Constitution and Essence of Indian Traditional Knowledge.

All students shall earn student activity point program / non-academic credits as suggested in the programme curriculum as and when offered.

4.2 INDUCTION PROGRAMME

The students are expected to undergo a mandatory induction programme comprising of Physical activity, Creative Arts, Universal Human values, Proficiency Modules, Lectures by Eminent people, visits to local areas and familiarization to Department/Branch & Innovations immediately after admission in the first year.

4.3 NUMBER OF COURSES PER SEMESTER

The Curriculum of a semester shall normally have a blend of theory courses, theory integrated practical courses, Practical courses, and Project courses. In addition, Employability Enhancement Course(s) may also be included. Each course may have credits assigned as per clause 4.4. However, the total number of courses per semester should not exceed 10 excluding non-credit mandatory courses.

4.4 CREDIT ASSIGNMENT

The suggested curriculum of a semester shall normally have a blend of Theory Courses, Theory Practical Courses and Practical courses. Project may also be included. Each course is assigned certain number of credits based on the following:

Contact hours Per Week	Credits (C)
1 Period. Lecture (L) per week	1
1 Period. Tutorial (T) per week	1
2 Periods. Practical (P) per week (Laboratory / Seminar etc.)	1
2 Periods. Project (J) per week	1
Industrial training / Internship / Field Work	
2 Weeks*	1
4 Weeks*	2
6 Weeks*	3
Industry offered courses	
15 Hours	1
Online Course	
4 Weeks / 15 Hours	1
8 Weeks / 30 Hours	2
12 Weeks / 45 Hours	3

*1 Week = 40 Internship Hours / 5 Working Days

The Contact Periods per week for laboratory can only be in multiples of 2.

4.5 PROVISION FOR TRANSFER OF CREDITS

The Online / Offline course(s) for which credit obtained by the students during their study period at our institution may count towards the credit requirements for the award of degree. The credits transferred will reduce the number of courses to be registered by the student at our institution. The guidelines for such transfer of credits are as follows:

- Courses which are not covered in (a) may be considered with approval of Head of the Department and Institution.
- Students can earn external credits from IISC / IITs / NITs / IIMs and other Indian or foreign Universities / Institutes / Colleges / Research Organization.
- A student must provide all details including the approval or acceptance letter from the other

side. These details will be evaluated by the concerned department head before giving approval. A three-member committee constituted by the Head of the Institution will then decide the number of equivalent credits the student will get for such course(s) in our institution.

- d) The maximum number of credits that can be transferred by a student shall be normally limited to 9 during the entire period of study.
- e) A student must get minimum passing grades/ marks for such courses for which the credits transfer is to be made.
- f) Credits transfers availed by a student shall be properly recorded on the marksheet of the student.

4.6 INDUSTRIAL TRAINING / INTERNSHIP

The students may undergo Industrial training for a period of six weeks during the II, IV and VI Semester vacation period. In this case, the training must be undergone continuously for the period of minimum two weeks each. The students may undergo Internship at a Research organization / University such as IITs, NITs, IISCs, IIIT / industry (after prior approval from the Department Head/Dean) for the period prescribed in the curriculum during the summer / winter vacation, in lieu of Industrial training.

4.7 INDUSTRIAL VISIT

Every student is suggested to go for one Industrial Visit per year, starting from the second year of the programme. The Heads of Departments shall ensure that necessary arrangements are made in this regard.

4.8 INDUSTRY OFFERED COURSES

Students can also opt for industry offered courses for a minimum of 15 hours duration, which will be offered by experts from industry on emerging trends in the respective domain apart from the prescribed courses of study of the programme. Experts from the industry shall design, conduct and evaluate such specialized Industry offered courses based on the current technical skill requirements. Students can complete such Industry offered courses from semester IV onwards and when these courses are offered with approval of the concerned Dean/HoD. A student can register Industry offered courses and successfully complete during the above period, subject to a maximum of 9 credits. Every Fifteen hours of conduction of industry offered course is equivalent to 1 credit.

4.9 VALUE ADDED COURSES

The students are motivated to pursue value added courses on emerging technology in their domain, which will be offered by the department faculty at least one per semester for a

specified duration to upskill the students on the emerging trends. These courses will not carry credits for CGPA calculation. This will be the preamble for the department to design the elective courses on the same title in subsequent semesters. A student from one department can register for value added course by other departments with the approval of the Dean/HoD.

4.10 SELF STUDY COURSES

The students can opt for only one self-study course during his entire period of study. The students shall study on their own; no formal lectures need to be attended.

The eligibility condition for registering self-study courses is:

- i. CGPA must be greater than or equal to 8.0 up to the previous semester.
- ii. No standing arrears.
- iii. Professional Elective courses / Special Courses of 2 or 3 credits can be selected as prescribed in the curriculum.
- iv. One faculty member assigned by Dean / Head of Department shall be responsible for the periodic monitoring and assessment of the student in that course.

4.11 ONLINE COURSES

Students may be permitted to register for NPTEL or Equivalent online courses (which are provided with certificate after evaluation of performance by conducting tests) with the prior approval of Dean / Head of Department subject to a maximum of 9 credits during the entire period of study. Online Courses maybe completed from third semester onwards by satisfying the pre-requisites.

4.12 EXCHANGE PROGRAM

A student may undergo exchange programme at renowned Foreign University / Indian University / Research Organization for a period of four weeks during the IV and VI semester vacation period, for research / course with prior approval of the Dean / Head of Department. On completion of the training, the student has to submit a report and a certificate from the organization concerned. A three-member Departmental Committee constituted by Head of the Department will evaluate the report, conduct viva voce examination, and award appropriate grades. Non submission of the report shall be considered as reappearance.

4.13 RESEARCH PAPER PUBLICATION

Students are encouraged to publish their project and research works in reputed journals. A research paper published by first two authors in SCI / WoS / SCOPUS journals shall be awarded 3 credits. If a student publishes a research paper in an international journal as above with a valid DOI number / volume number, page number before two weeks from publication of results of any end semester examination concerned, the hard copy of the research paper

publication should also be submitted then he / she will be able to earn the above credits.

Publication in	Letter Grade
SCI / WoS / SCOPUS – Q1 Ranked Journals	O
SCI / WoS / SCOPUS – Q2 Ranked Journals	A+
SCI / WoS / SCOPUS – Q3 Ranked Journals	A
SCI / WoS / SCOPUS – Q4 Ranked Journals	B+

4.14 DESIGN THINKING COURSE

The project to be undertaken must be from the Innovation Areas specified by the institutions under the guidance of a faculty and Industry members. The developed prototypes must be exhibited for external evaluation by the panel members consisting of Academic Expert, Industry member / Members from renowned professional chapters.

4.15 MINI PROJECT WORK

The Mini Project work shall be carried out by allocating 1 week (preferably the last week of the semester) of B.E. / B.Tech. programme and the evaluation will be done through presentation and viva - voce examination.

The project must be implemented using the Innovation Areas specified by the institution. The ideation process for the project (i.e., choosing of the area of work) must be completed by the mid half of the semester.

The mini project must be exhibited for external evaluation by a panel member consisting of Academic Expert, Industry member / Members from renowned professional chapters.

4.16 DROPPING PROFESSIONAL ELECTIVE COURSES

A student can pursue and can earn up to 9 credits the following:

- i. Online courses
- ii. Industry offered course
- iii. Self-study course
- iv. Exchange Program
- v. Research Paper Publication
- vi. In combination of the above,

In Lieu of professional elective courses subject to a maximum of 3 courses / 9 credits during the entire period of study

4.17 PATENT PUBLICATION

Students are encouraged to publish their project ideas as a design or product patent. A design or product patent published by first two inventors shall be awarded with 1 credit based on evaluation of the expert committee constituted by the Head of the Department concerned. If a student publishes a design or product patent as above with a valid patent number before two weeks from publication of results of any end semester examination concerned, the hard copy of the patent granted should also be submitted by he / she will be able to earn the above credit. However, it will not be considered for the calculation of CGPA.

4.18 MEDIUM OF INSTRUCTION

The medium of instruction is English for all courses, examinations, seminar presentations and project reports excluding language courses.

5. DURATION OF THE PROGRAMME

- 5.1** A student is ordinarily expected to complete the B.E. / B.Tech. Programme in 8 semesters (four academic years) but in any case, not more than 14 Semesters (seven academic years) for HSC candidates and not more than 12 semesters (six academic years) for Lateral Entry (Diploma / B.Sc.) Candidates.
- 5.2** Each semester shall normally consist of 75 working days / 525 working periods. The Head of the Institution shall ensure that every teacher imparts instruction as per the number of periods specified in the syllabus and that the teacher teaches the full content of the specified syllabus for the course being taught.
- 5.3** The Dean / Head of Department with the permission from the Head of the Institution may conduct additional classes for improvement, special coaching, conduct of model test etc., over and above the Specified periods. But for the purpose of calculation of attendance requirement or writing the End Semester Examinations (as per clause 7) by the students, 75 working days / 525 working periods conducted within the specified academic schedule alone shall be considered.
- 5.4** The total period for completion of the programme reckoned from the commencement of the first semester to which the candidate was admitted shall not exceed the maximum period specified in clause 5.1 irrespective of the period of break of study (vide clause 23.6) in order that he/she may be eligible for the award of the degree (vide clause 19).

6. COURSE ENROLLMENT AND REGISTRATION

- 6.1 Each student, on admission shall be assigned to a Mentor (vide clause 8) who shall advise and counsel the student about the details of the academic programme and the choice of courses considering the student's academic background and career objectives.
- 6.2 After registering for a course, a student shall attend the classes, satisfy the attendance requirements, earn continuous assessment marks and appear for the End Semester Examinations.
- 6.3 Each student on admission shall register for all the courses prescribed in the curriculum in the student's first semester of study.
- 6.4 The enrolment for the courses of the semesters II to VIII will commence 15 days prior to the commencement of the succeeding semester. The student shall enroll for the courses with the guidance of the student's Mentor.
- 6.5 The student shall confirm the enrolment by registering for the courses within the first five working days after the commencement of the concerned semester. No course shall be offered by a department unless a minimum of 15 students registers for that course.

6.6 FLEXIBILITY TO ADD AND DROP COURSES.

- 6.6.1 A student has to earn the total number of credits specified in the curriculum of the respective programme of study in order to be eligible to obtain the degree. However, if a student wishes, he/she is permitted to earn more than the minimum number of credits prescribed in the curriculum provided the pre requisites (if any) for the course(s) concerned are completed.
- 6.6.2 From the III to VIII semesters, the student has the option of registering for additional courses or dropping existing courses. The total number of credits that a student can add or drop is limited to 8 per semester, subject to a maximum of 2 courses per semester.
- 6.6.3 The student should register Project-I in VII Semester and Project-II in VIII Semester.
- 6.6.4 The student should register language elective courses only from III Semester, Professional Elective courses from their third year of study.
- 6.6.5 For the award of degree, a student has to earn a minimum number of credits in the B.E/B.Tech programme as given in Annexure I.

6.7 REDOING A COURSE

Redoing a course means reregistering for a course, attending all classes, fulfilling the attendance requirements as per clause 7, earning fresh Continuous Assessment marks and appearing for End Semester Examinations. A student has to redo a course in the following conditions.

6.7.1 If a student is prevented from writing End Semester Examination of any core course due to lack of attendance, the student has to register for that course again when offered next and redo the course.

6.7.2 If a student is prevented from writing the End Semester Examination of any Professional/Open Elective Course due to lack of attendance, the student can opt to register for the same course again when offered next and redo the course, or he/she can opt to register for a different professional/open elective course when it is offered, attend classes, fulfill the attendance requirements as per clause 7, secure Continuous Assessment marks and appear for End Semester Examinations.

7. REQUIREMENTS FOR APPEARING FOR END SEMESTER EXAMINATION

A candidate shall normally be permitted to appear for the End Semester Examination of any semester commencing from I semester, if he/she has satisfied the semester completion requirements (subject to Clause 7) and has registered for examination of all the courses of the semester. Registration is mandatory for all the semester examinations, failing which the candidate will not be permitted to move to the higher semester.

7.1 Ideally every student is expected to attend all periods and earn 100% attendance. However, the student shall secure not less than 75% attendance course wise, taking into account the number of periods required for that course as specified in the curriculum.

7.2 If a student secures overall attendance between 65% and less than 75% in the current semester due to medical reasons (hospitalization / accident / specific illness) or due to participation in the College / University / State / National / International level Sports events with prior permission from the Head of the Institution, the student shall be given exemption from the prescribed attendance requirement and the student shall be permitted to appear for the end semester examination of that course. In all such cases, the students should submit the required documents on joining after the absence to the Head of the Institution through the Dean / Head of the Department.

7.3 A student shall normally be permitted to appear for End Semester Examination of the course if the student has satisfied the attendance requirements (vide Clause 7.1 - 7.2) and has registered for examination in those courses of that semester by paying the prescribed fee.

7.4 Students who do not satisfy clause 7.1 and 7.2 and who secure less than 65% overall attendance in a course will not be permitted to write the End-Semester Examination of that course. The student has to register and redo the course when it is offered next, attend the classes, earn internal assessment marks and fulfil the attendance requirements as per clause 7.1 and 7.2.

8. FACULTY ADVISOR / MENTOR

To help the students in planning their courses of study and for general advice on the academic programme, the students will be attached with a teacher of the Department who shall function as Mentor for those students. Such Mentor shall advise the students and monitor the courses undergone by the students, check the attendance and progress of the students attached and counsel them periodically. If necessary, the Mentor may also discuss with or inform the parents about the progress of the students. Mentors shall also review the status of arrears periodically and credits to be earned to fulfill degree requirement of the wards at the end of the VI Semester, inform and motivate their wards to complete the same at earliest possible.

9. CLASS COMMITTEE

9.1 Every class shall have a class committee consisting of teachers of the class concerned, student representatives and a chairperson who is not teaching the class. It is like the 'Quality Circle' (more commonly used in industries) with the overall goal of improving the teaching-learning process. The functions of the class committee include solving problems experienced by students in the class room and in the laboratories.

- Clarifying the regulations of the degree programme and the details of rules therein particularly clause 5, 6 and 7 which should be displayed on college Notice-Board.
- Informing the student representatives, the academic schedule including, the dates of assessments and the syllabus coverage for each assessment.
- Informing the student representatives, the details of Regulations regarding weightage used for each assessment. In the case of practical courses (laboratory/ drawing / project work / seminar etc.) the breakup of marks for each experiment / exercise / module of work, should be clearly discussed in the class committee meeting and informed to the students.
- Analyzing the performance of the students of the class after each test and finding the ways and means of solving problems, if any.
- Identifying the slow learners, if any, and requesting the teachers concerned to provide some additional help or guidance or coaching to such slow learners.

9.2 The Class Committee for a class under a particular branch is normally constituted by the Dean / Head of Department. However, if the students of different branches are mixed in a class (like the first or second semester which is generally common to all branches), the class committee is to be constituted by the Head of the Institution.

- 9.3** The Class Committee shall be constituted within the first week of each semester.
- 9.4** At least 6 student representatives (usually 2 above average, 2 average and 2 below average students) shall be included in the class committee.
- 9.5** The Chairperson of the class committee may invite the Class adviser/Mentor and the Dean / Head of Department to the Class Committee meeting.
- 9.6** The Head of the Institution may participate in any Class Committee meeting of the Institution.
- 9.7** The Chairperson is required to prepare the minutes of every meeting, submit the same to Head of the Institution within two days of the meeting and arrange to circulate it among the students and teachers concerned. If there are some points in the minutes requiring action by the management, the same shall be brought to the notice of the Management by the Head of the Institution.
- 9.8** The first meeting of the class committee shall be held within one week from the date of commencement of the semester, in order to inform the students about the nature and weightage of assessments within the framework of the Regulations. One or two subsequent meetings may be held in a semester at suitable intervals. During these meetings the student members representing the entire class, shall meaningfully interact and express the opinions and suggestions of the other students of the class in order to improve the effectiveness of the teaching-learning process.

10. COURSE COMMITTEE FOR COMMON COURSES

Each common theory course offered to more than one discipline or group shall have a “Course Committee” comprising all the teachers teaching the common course with one of them nominated as Course Coordinator. The nomination of the course Coordinator shall be made by the Dean / Head of Department / Head of the Institution depending upon whether all the teachers teaching the common course belong to a single department or to several departments. The ‘Course committee’ shall meet in order to arrive at a common scheme of evaluation for the test and shall ensure a uniform evaluation of the tests. Wherever feasible, the course committee may also prepare a common question paper for the Internal Assessment Test(s).

11. SYSTEM OF EXAMINATIONS

- 11.1** Performance in each course of study shall be evaluated based on (i) Continuous Internal Assessment throughout the semester and (ii) End Semester Examinations.
- 11.2** Each course, theory, theory integrated practical and practical, including project work & Viva voce Examinations shall be evaluated for a maximum of 100 marks.

11.3 The End Semester Examinations (theory and practical) of 3 hours duration shall ordinarily be conducted in November / December during the odd semesters and in April / May during the even semesters.

11.4 The End semester examination for project work shall consist of evaluation of the final report submitted by the student or students of the project group (of not exceeding 4 students) by an external examiner from an academia or from industry, followed by a viva-voce examination conducted separately for each student by a committee consisting of the external examiner, and an internal examiner.

11.5 For the end semester practical examinations, the Internal Examiner and External Examiner shall be appointed by the respective Head of the Departments concerned.

11.6 The following will be the examination and continuous assessment weightages for different courses:

Course	Assessment Weightage %	
	Continuous Internal Assessment	End Semester Examination External
Theory courses	40	60
Theory integrated Practical Courses / Design Thinking & Innovation	50	50
Practical courses / Project / Mini Project	60	40
Industrial Training / Internship / Mandatory Course / Industry offered courses / Online Courses	100	0

However, both Continuous Internal Assessment Exam and End Semester Exam shall be conducted via online / offline with MCQ pattern for the courses like VQAR.

12. PROCEDURE FOR AWARDING MARKS

In case a student misses the assessment due to medical reasons (hospitalization / accident / specific illness) or due to participation in the College / University / State / National / International level Sports events with prior permission from the Head of the Institution, a reassessment may be conducted before the end of the semester.

12.1 THEORY COURSES

Internal Assessment Marks shall be awarded as detailed below:

Description	Marks
Internal Tests	2 x 15 = 30
GROUP A Case study / Mini Project / Innovative Work / Competitions / Prototype or Product Demonstration, etc. (as applicable)	5
GROUP B Seminar / Presentation / Assignment / Quiz / Paper presentation / Paper publication / Technical Writing / Open book test / Poster preparation	5
Total	40

12.2 THEORY INTEGRATED PRACTICAL COURSES

The courses with L-T-P-J-C structure 10403, 10202, 20203, 30204 or 20404 the Internal Assessment Marks shall be awarded as detailed below:

S. No	Item	Marks
1	Internal Assessment Tests	2 x 10 = 20
2	Internal Practical Examination	10
3	Record Assessment	10
4	GROUP A Case study / Mini Project / Innovative Work / Competitions / Prototype or Product Demonstration, etc. (as applicable)	5
5	GROUP B Seminar / Presentation / Assignment / Quiz / Paper presentation / Paper publication / Technical Writing / Open book test / Poster preparation	5
Total		50

THEORY INTEGRATED PRACTICAL COURSES END SEMESTER EXAMINATION

PATTERN:

L	T	P	C	Internal Exam Pattern		End Semester Exam Pattern
				Assessment 1	Assessment 2	
1	0	4	3	Lab 15%	Theory 35%	End Semester Examination is to be conducted as Practical Exam
1	0	2	2	Theory 25%	Theory 25%	
2	0	2	3	Theory 40%	Lab 10%	End Semester Examination is to be conducted as both Practical & Theory Examinations
3	0	2	4	Theory 25%	Theory 25%	
2	0	4	4	Lab 25%	Theory 25%	

12.3 PRACTICAL COURSES

Every practical exercise / experiment shall be evaluated based on records of work done (exercise / experiment prescribed as per the syllabi). The procedure for awarding internal marks is as follows

S. No	Item	Marks
1	Observation and Record	40
2	Internal Practical Examination	20
Total		60

12.4 MINI PROJECT

The Dean / Head of Department shall constitute a review committee for End Semester Assessment of each programme of study. The student shall make presentation on the progress made by him / her before the committee.

The procedure for awarding internal marks is as follows

S. No	Item	Marks
1	Internal Reviews (2 x 20)	40
2	Report Evaluation	20
Total		60

12.5 PROJECT WORK / CAPSTONE PROJECT

The student shall register for Project Work-I / CAPSTONE PROJECT in pre-final semester and Project Work-II in final semester. Project work may be allotted to a single student or to a group of students not exceeding 4 per group. Project Work-II / CAPSTONE PROJECT may/may not be a continuation of Project Work-I. If Project Work II is not a continuation of Project Work I, then the topic and constitution of the project team members need not be the same.

The Project Work-II / Capstone project carried out in industry/academic/research institutions need not be a continuation of Project Work-I. In such cases, the Project Work-II shall be jointly supervised by a supervisor of the department and an expert as a joint supervisor from the organization and the student shall be instructed to meet the supervisor periodically and to attend the review committee meetings for evaluating the progress. The review meetings, if necessary, may also be arranged in online mode with prior approval from the Head of the Institution and suitable record of the meetings shall be maintained.

The Head of the Institutions shall constitute a review committee for Project Work for each programme. The review committee consists of supervisor, an expert from the Department and a project coordinator from the Department. If the project coordinator/expert member happens to be the supervisor, then an alternate member shall be nominated. In the case of Industrial Project, the review committee shall have the supervisor, the coordinator from industry and the project coordinator from the Department.

The capstone project shall carry 2 and 8 credits respectively during 7th and 8th semester with a maximum of 50 marks (same mark shall be awarded for the report submitted by every student within the project group) while the viva-voce examination shall carry 50 marks. (Marks are awarded to each student of the project group based on the individual performance in the viva-voce examination).

Project I & II Internal Assessment Examinations (60)			Review during training phase	End semester Examinations				
Review I	Review II	Review III	Supervisor / Industry Mentor	Capstone Report Evaluation (40)		Viva-voce & Capstone Project Outcome (40)		
15	15	15	15	Int	Ext	Int	Ext	Guide
				20	20	10	20	10

12.6 INDUSTRIAL TRAINING / INTERNSHIP / FIELD WORK

The industrial training / internship / field work shall carry 100 marks and shall be evaluated as follows:

S. No	Item	Marks
1	Evaluation from Industry / Academic Mentor	40
2	Presentation and Submission of Report with certificate.	30
3	Viva - Voce	30
Total		100

12.7 MANDATORY COURSES

The Mandatory course shall carry 100 marks and shall be evaluated only through Internal assessments.

Description	Marks
Internal Test	2 x 50 = 100
Total	100

12.8 INDUSTRY OFFERED COURSES

The industry offered course shall carry 100 marks and shall be evaluated through oral or written test. The Head of the Department may nominate a faculty member as coordinator for the course. A committee consisting of the Head of the Department, staff handling the course (if available), and a senior Faculty member nominated by the Head of the Department shall monitor the evaluation process. The credits earned through industry offered courses shall be considered for dropping of Professional elective courses and the credits shall be reflected in the consolidated mark sheet.

12.9 ONLINE COURSE

The Dean / Head of Department may identify a faculty member as coordinator for the course, who is responsible for evaluation process. The credits earned through online mode, may be transferred and grades shall be assigned by a committee consisting of Dean / Head of Department and a senior faculty member.

Procedure for awarding equivalent grades for Online Courses offered by NPTEL/Equivalent Portal with assessment exam

Evaluation of NPTEL Courses	
NPTEL Marks	SNSCT Grade
80-100	O
70-79	A+
60-69	A
50-59	B+
46-49	B
40-45	C

12.10 SELF STUDY COURSE

The faculty member approved by the Dean / Head of Department shall be responsible for periodic monitoring and evaluation of the course. The course shall be evaluated through continuous assessment and End Semester examination as per regulation.

12.11 DESIGN THINKING AND INNOVATION (DT&I)

The procedure for awarding internal marks is as follows

S. No	Description	Marks
1	Problem Identification – 10 Empathy – 15 Define – 10 Ideate - 15	50
	Total	50

12.12 EXCHANGE PROGRAM

End Semester Examination – 100 Marks FOR ALL BE AND BTech PROGRAMMES	
Report Evaluation (50 Marks)	Viva – Voce (50 Marks)

13. ATTENDANCE AND ASSESSMENT RECORD

Every teacher is required to maintain an 'ATTENDANCE AND ASSESSMENT RECORD' (AAA Record) which consists of attendance marked in each lecture or practical or project work class, the test marks and the record of class work (topic covered), separately for each course. This should be submitted to the Dean / Head of Department periodically (at least once in a fortnight) for checking the syllabus coverage and the records of test marks and attendance. The Dean/Head of the department will sign with date after due verification. The records should be verified by the Head of the Institution. All documents should be kept in the safe custody of the DEAN / HEAD OF DEPARTMENT for a period of 5 years.

14. QUESTION PAPER PATTERN

The question paper pattern for the theory examinations is given below:

INTERNAL ASSESSMENT TEST

Duration – 1 hour 30 minutes, Maximum marks – 50 marks

Section A	Short answer questions	5 x 2 = 10 marks
Section B	Consists of two either / or questions for 13	2 x 13 = 26 marks

	marks from each unit and one either / or question for 14 marks (case study/applications)	1 x 14 = 14 marks
	Total	50 marks

For Aptitude Courses

PART A	20 x 1 = 20 marks
PART B	15 x 2 = 30 marks
Total	50 marks

END SEMESTER EXAMINATIONS

Duration – 3 hours, Maximum marks – 100

PART A	2 Mark Questions: Short answer questions	10 x 2 = 20 marks
PART B	16 Mark Questions: Consists of four questions either-or type covering any 4 units and one case study or application-oriented question of either-or type from the remaining unit	5 x 16 = 80 marks
	Grand Total	100 marks

For Aptitude Courses

PART A	40 x 1 = 40 marks
PART B	30 x 2 = 60 marks
Total	100 marks

15. PASSING REQUIREMENTS

- 15.1** A candidate who secures not less than 50% of total marks (Internal and External Marks) prescribed for the courses shall be declared to have passed the Examination, provided that the marks earned in the End Semester Examinations in theory, practical, theory integrated practical courses and project work is not less than 45% of the marks.
- 15.2** A candidate who secures not less than 50% of total marks prescribed for the mandatory courses shall be declared to have passed the Examination.
- 15.3** If a candidate fails to secure a pass in a particular course, it is mandatory that he/she shall register and reappear for the examination in that course during the subsequent semester when examination is conducted in that course; he/she should continue to register and reappear for the examinations in the failed courses till he / she secures a pass.
- 15.4** The Internal Assessment marks obtained by the candidate in the first appearance shall be retained and considered valid only up to 2 appearances. However, from the 3rd appearance onwards the passing requirement shall be as that, the candidate should secure at least 50% in the End Semester Examinations itself and internal assessment marks will not be considered thereafter.

16. PROCEDURE FOR SEMESTER PROGRESS

A student will be permitted to proceed to the courses of study of next semester only if he/she has secured 75% of attendance in a minimum of 50% of the courses registered and conduct in respect of the preceding semester and had paid all the fees for that semester.

17. PROCEDURE FOR TRANSFER STUDENTS

Normalization of the Credits will be carried out in consultation with the Board of Studies of the programme concerned and approved by the Head of Institution, if a student migrates from other Institutions to SNS College of Technology or re-joins from previous regulation to this regulation.

18. AWARD OF LETTER GRADES

18.1 All assessments of a course will be done on relative grading system. However, for the purpose of reporting the performance of a candidate, letter grades, each carrying certain number of points, will be awarded as per the range of total marks (out of 100) obtained by the candidate in each course as detailed below:

S. No	Range of Percentage	Letter Grade	Grade Points
1	91 to 100	O (Outstanding)	10
2	81 to 90	A+ (Excellent)	9
3	71 to 80	A (Very Good)	8
4	61 to 70	B+ (Good)	7
5	56 to 60	B (Average)	6
6	50 to 55	C (Satisfactory)	5
7	< 50	U (Re-Appearence)	0
8	Shortage of Attendance	RA-SA (Re-appearance due to shortage of attendance)	0
9	Withdrawal	W (Withdrawal)	0

18.2 Grade Sheet

After results are declared, Grade Sheets will be issued to each student which will contain the following details

- ❖ Name of the College, Department, Programme of study etc.,
- ❖ Name and Photo of the student
- ❖ The list of courses enrolled during the semester and the grade scored.
- ❖ The Grade Point Average (GPA) for the semester and
- ❖ The Cumulative Grade Point Average (CGPA) of all courses enrolled from first semester onwards.

GPA will be calculated when a candidate passed all the courses registered during the current semester.

GPA for a semester is the ratio of the sum of the products of the number of credits for courses acquired and the corresponding points to the sum of the number of credits for the courses acquired in the semester.

CGPA will be calculated in a similar manner, considering all the courses registered from first semester.

$$\text{GPA/CGPA} = \frac{\sum_{i=1}^n C_i GP_i}{\sum_{i=1}^n C_i}$$

where C_i is the Credits assigned to the course

GP_i is the point corresponding to the grade obtained for each course

n is number of all Courses successfully cleared during the particular semester in the case of GPA and during all the semesters in the case of CGPA

18.3 If a student study more number of electives (PE/OE) than required as per the student's programme curriculum, the courses with higher grades alone will be considered for calculation of GPA / CGPA.

18.4 CGPA will be calculated in a similar manner, considering all the courses enrolled from first semester. "RA" and "RA - SA" grades will be excluded for calculating GPA and CGPA.

18.5 The Mandatory courses will not be considered for the calculation of GPA / CGPA.

18.6 Formula for Calculating Percentage of Marks: $\text{CGPA} \times 10 = \% \text{ OF MARKS}$.

18.7 PHOTOCOPY

A candidate can apply for getting photo copy of the answer paper in a theory course within one week from the declaration of results, on payment of a prescribed fee through proper application to the Controller of Examinations through the Dean / Head of Department. The Controller of Examination will arrange for the issue of the photo copy of the answer sheet to the candidate concerned through the Dean / Head of Department.

18.8 REVALUATION

A candidate can apply for revaluation of his/her semester examination answer paper in a theory course, within 2 weeks from the declaration of results, on payment of a prescribed fee through proper application to the Controller of Examinations through the Head of the Institution. A candidate can apply for revaluation of answer scripts for not exceeding 5 courses at a time. The Controller of Examination will arrange for the revaluation and the results will be intimated to the candidate concerned through the Dean / Head of Department. Revaluation is not permitted for practical courses, seminars, practical training, CDP and for project work.

18.9 REVIEW

Candidates not satisfied with Revaluation only can apply for Review of his/ her examination answer paper in a theory course, within the prescribed date on payment of a prescribed fee through proper application to Controller of Examination through the Head of the Institution.

18.10 RETAINING PERIOD FOR EVALUATED ANSWER SCRIPTS

The answer scripts of a student which are evaluated for awarding grades shall be retained by office of CoE for a period of three years from the date of publishing the End Semester results.

19. ELIGIBILITY FOR THE AWARD OF THE DEGREE

A student shall be declared to be eligible for the award of the degree if he/she has

- ❖ Successfully gained the required number of total credits as specified under Annexure I, within stipulated time.
- ❖ Successfully completed the course requirements, appeared for the End- Semester examinations and passed all the courses prescribed in all the 8 semesters within a maximum period of 7 years reckoned from the commencement of the first semester to which the candidate was admitted.
- ❖ Successfully passed any additional courses prescribed in case of transferred candidates.
- ❖ Successfully earned the Student's Activity Point Program (Non-Academic credit) specified.
- ❖ Successfully completed the mandatory courses.
- ❖ No disciplinary action is pending against him/her.
- ❖ Successfully completed any additional courses prescribed by the authorities whenever any candidate is readmitted under Regulations other than R-2023 (clause 23.3).
- ❖ The award of the degree must be approved by the Syndicate of University.

20. CLASSIFICATION OF THE DEGREE AWARDED

20.1 FIRST CLASS WITH DISTINCTION

A student who satisfies the following conditions shall be declared to have passed the examination in First class with Distinction:

- ❖ Should have passed the examination in all the courses of all the eight semesters (6 semesters in the case of Lateral Entry) in the student's First Appearance within five years (Four years in the case of Lateral Entry).
- ❖ Withdrawal from examination (vide Clause 21) will not be considered as an appearance.
- ❖ Should have secured a CGPA of not less than 8.50
- ❖ One-year authorized break of study (if availed of) is included in the five years (four years in the case of lateral entry) for award of First class with Distinction.
- ❖ Should NOT have been prevented from writing End Semester Examination, due to lack of attendance in any semester.

20.2 FIRST CLASS

A student who satisfies the following conditions shall be declared to have passed the examination in First class:

- ❖ Should have passed the examination in all the courses of all eight semesters in the case of regular (6 semesters in the case of Lateral Entry) within Six years (Five years in the case of Lateral Entry).
- ❖ One-year authorized break of study (if availed of) or prevention from writing the End Semester examination due to lack of attendance (if applicable) is included in the duration of six years (five years in the case of lateral entry) for award of First class
- ❖ Should have secured a CGPA of not less than 6.5

20.3 All other candidates (not covered in clauses 20.1 and 20.2) who qualify for the award of the degree (vide Clause 19) shall be declared to have passed the examination in Second Class.

20.4 A candidate who is absent in semester examination in a course / project work after for the same shall be considered to have appeared in that examination for the purpose of classification. (Subject to clause [20](#) and [23](#)).

21. PROVISION FOR WITHDRAWAL FROM END-SEMESTER EXAMINATION

21.1 A candidate, may for valid reasons and on prior application, be granted permission to withdraw from appearing for the examination of any one course or consecutive examinations of more

than one course in a semester examination.

21.2 Such withdrawal shall be permitted only once during the entire period of study of the degree programme.

21.3 Withdrawal application is valid only if it is made within 10 days prior to the commencement of the examination in that course or courses and recommended by the Head of the Institution and approved by the Controller of Examinations.

21.4 Notwithstanding the requirement of mandatory ten days' notice, applications for withdrawal for special cases under extraordinary conditions will be considered on the merit of the case.

21.5 Withdrawal shall not be construed as an appearance for the eligibility of a candidate for First Class with Distinction. This provision is not applicable to those who seek withdrawal during VIII semester.

21.6 Withdrawal from the End semester examination is not applicable to arrears subjects of previous semesters.

21.7 The candidate shall appear for the withdrawn courses during the examination conducted in the subsequent semester.

22. PROCEDURE FOR REAPPEARANCE

22.1 If a student fails to secure a pass in a theory course, the student shall do reappearance registration for that course in the subsequent semester, when offered next, and attend the end semester examination.

22.2 If a student fails to secure a pass in a practical course, the student shall be permitted to reappear in end semester practical exam in subsequent End Semester Examinations, if he/she had obtained the bonafide certificate from the concerned practical course faculty.

22.3 If the student has failed, in professional elective course or an open elective, the student may be permitted to register for the same or any other Professional Elective or Elective Course in the subsequent semester, he/she has to attend the classes and fulfil the attendance requirements.

23. PROVISION FOR AUTHORISED BREAK OF STUDY

23.1 Break of Study shall be granted only once for valid reasons for a maximum of one year during

the entire period of study of the degree programme. However, in extraordinary situation the candidate may apply for additional break of study not exceeding another one year by paying prescribed fee for break of study. If a candidate intends to temporarily discontinue the programme in the middle of the semester for valid reasons, and to re-join the programme in a subsequent year, permission may be granted based on the merits of the case provided he / she applies to the Controller of Examinations in advance, but not later than the last date for registering for the end semester examination of the semester in question, through the Dean / Head of Department stating the reasons therefore and the probable date of re-joining the programme.

23.2 No break of study would be offered during the First year of study.

23.3 The candidates permitted to re-join the programme after break of study / prevention due to lack of attendance, shall be governed by the Regulations in force at the time of re-joining.

23.4 The students re-joined in any of the semesters are required to gain the stipulated number of credits in order to become eligible for the award of degree, as per regulation and curriculum in force.

23.5 If any shortage of credits is observed cumulatively till the semester in which he/she is readmitted, then the student (through the Dean / Head of Department) shall apply to the Controller of Examinations for prescribed additional courses, if any, at the beginning of the readmitted semester itself, so as to compensate for the shortage of the credits.

23.6 The authorized break of study (for a maximum of one year) will not be counted for the duration specified for passing all the courses for the purpose of classification. (Vide Clause [20.1](#) & 20.2). However, additional break of study granted will be counted for the purpose of classification.

23.7 The total period for completion of the Programme reckoned from, the commencement of the first semester to which the candidate was admitted shall not exceed the maximum period specified in clause [5.1](#) irrespective of the period of break of study (vide clause [23.6](#)) in order that he/she may be eligible for the award of the degree.

23.8 If any student is detained for want of required attendance, the period spent in that semester shall not be considered as permitted 'Break of Study' (Clause [23.6](#)) is not applicable for this case.

24. STUDENT ACTIVITY POINT PROGRAM (Non Academic Credits)

24.1 Sports and Clubs

Student may select one sport and one club (inclusive of arts and music) in order to

participate in the events conducted by college or any organization. Student shall produce certificate for event to clear this non-academic course. The calendar of events must be prepared in due course of the academic year by the faculty coordinator / Mentor. Proof submitted by the students will be validated and approved by a committee constituted by the Head of the Institution.

S. No	Item	Marks
1	Attendance	25
2	Participation/Winner with report & certificate	75
Total		100
2.1	Participation in any Events (Within the College/External)	10
2.2	Winner in any Events (Within the College/External)	15
2.3	Participation in any State Level Events	20
2.4	Winner in any State Level Events	25
2.5	Participation in any National Level Events	30
2.6	Winner in any National Level Events	40
2.7	Participation in any International Level Events	45
2.8	Winner in any International Level Events	50

The total Marks would be calculated out of 100 and the grades would be given as per the grading system defined. The students have to score a minimum of 50% marks. The Genuineness of the Sports and Club Certificate submitted by the students to be verified by a committee consisting of Head of the Department and two senior members of the department. If required, the Physical Director may also be consulted.

24.2 Weekend Online Practice: 1. Coding 2. VQAR 3. Tool/iTech 4. Domain

Students may take up the online test throughout the week for the categories mentioned and shall complete the test within 6 - 8 hours of time. Every student shall obtain a sectional cut off marks of 60% and shall complete 80% of the test. Credits will be awarded on completion of the test during the semester.

24.3 Contest/Competition/Hackathon

Student may participate in any online test/contest/hackathon conducted by the college or any organization. Student shall produce certificate for clearing this non-academic course. The calendar of events must be prepared in due course of the academic year by the faculty coordinator/Mentor. The student shall participate in one event per semester.

S. No	Item	Marks
1	Attendance	25

2	Participation/Winner with certificate	75
	Total	100
2.1	Participation in any contest conducted by any College	25
2.2	Winner in any Contest/Competition conducted by any College	35
2.3	Participation in any Contest/ Competition/ Hackathon conducted by organization (CTS, TCS etc.,) / College (NIT/IIT etc.,)	40
2.4	Winner in any Contest/Competition/Hackathon conducted by Organization (CTS, TCS etc.,) / College (NIT/IIT etc.,)	50

The total Marks would be calculated out of 100 and the grades would be given as per the grading system defined

25. DISCIPLINE

Every student is required to observe disciplined and decorous behavior both inside and outside the college and not to indulge in any activity which will tend to bring down the prestige of the College. The Head of the Institution shall constitute an enquiry committee consisting of Dean/ Head of department. The findings of the enquiry committee will be sent to the disciplinary committee which will consist of all Dean/Head of the department / Grievance Redressal Committee (GRC) as the case may be. The recommendations of the committee will be sent to the Head of the Institution for approval.

In case of any serious disciplinary action which leads to suspension or dismissal then special committee shall be constituted by the Head of the Institution for taking final decision. If a student indulges in malpractice in any of the end semester / internal examination, he / she shall be liable for punitive action as prescribed by the college from time to time. (Annexure II)

26. READMISSION

Course Equivalence Committee of the respective department shall decide on exemption/addition of courses for the student who seeks readmission/transferred from other Institutions/Universities and this has to be ratified by Academic Council.

27. ACADEMIC SCHEDULE

Generally, Academic schedule highlights date of commencement of classes, working days, IA Exams, Practical Exams and End-Semester Theory Exams is prepared and distributed to the departments concerned at the beginning of every semester.

28. PROCEDURE TO AWARD HONORS DEGREE AND MINOR DEGREE

28.1 (i) B.E./B.Tech. Honors (specialization in the same discipline)

- a) The student should have earned additionally a minimum of 18 credits

from a specified group of professional electives of the same programme.

- b) Should have passed all the courses in the first attempt.
- c) Should have earned a minimum CGPA of 7.50.

(ii) B.E / B.Tech. Honors

- a) The students should have taken additional courses from more than one vertical of the same programme and earned a minimum of 18 credits.
- b) Should have passed all the courses in the first attempt.
- c) Should have earned a minimum CGPA of 7.50.

(iii) B.E / B.Tech. Minor in other specialization

- a) The students should have earned additionally a minimum of 18 credits from one vertical or more than one vertical of the any other B.E/B.Tech programme.
- b) Should have passed all the courses in the first attempt.
- c) Should have earned a minimum CGPA of 7.50.

28.2 Out of these 18 credits students can learn a maximum of 6 credits in online mode. (SWAYAM platform), as approved by Center of Academic courses)

28.3 B.E. / B.Tech (Honors) Specialization in the same discipline, B.E. / B.Tech (Honors) and B.E. / B.Tech (Minors) will be optional for students.

28.4 For B.E. / B.Tech (Honors) Specialization and B.E. / B.Tech (Honors), the students shall be permitted to register for the courses from the Semester V onwards, provided the student has earned a minimum CGPA of 7.50 or above until Semester III and has cleared all the courses in the first attempt.

28.5 For B.E. / B.Tech (Minor), the students shall be permitted to register the courses from the Semester V onwards, provided the student has earned a minimum CGPA of 7.50 or above until Semester III.

28.6 If a student decides not to opt for Honors after completing certain number of additional courses, the additional courses studied shall be considered instead of the Professional Elective Courses which are part of the curriculum. If the student has been studied more number of such courses than the number of Professional Elective Courses required as per the curriculum, the courses with higher grades shall be considered for the calculation of CGPA. Remaining courses shall be printed in the marksheet; however, they will not be considered for the calculation of CGPA

28.7 If a student decides not to opt for Minor, after completing certain number of courses, the additional courses studied shall be considered instead of Open Elective Courses which are part of the curriculum. If the student has been studied more number of such courses than the number of Open Elective Courses required as per the curriculum, the courses with higher grades shall be considered for the calculation of CGPA. Remaining courses shall be printed in the marksheet; however, they will not be considered for the calculation of CGPA

29. REVISION OF REGULATION

The College may revise, amend or change the Regulations, Scheme of Examinations and syllabi, if found necessary as per the guidelines of the UGC, AICTE and Anna University with the approval of the Academic Council.

ANNEXURE-I
DETAILS OF TOTAL MINIMUM CREDITS

S. No	BRANCH	TOTAL MINIMUM CREDITS NEEDED FOR SUCCESSFUL COMPLETION OF DEGREE	
		REGULAR	LATERAL
1	B.E Aerospace Engineering		
2	B.E Automobile Engineering		
3	B.E Biomedical Engineering		
4	B.E Civil Engineering		
5	B.E Computer Science and Engineering		
6	B.E Electrical and Electronics Engineering		
7	B.E Electronics & Communication Engineering		
8	B.E Mechanical Engineering		
9	B.E Mechatronics		
10	B. Tech Agricultural Engineering		
11	B. Tech Artificial Intelligence and Machine Learning		
12	B. Tech Information Technology		
13	B. Tech Food Technology		

ANNEXURE- II
POLICY ON MALPRACTICES

All instances of malpractices will be forwarded to the Head of the Institution / Chief Superintendent. The offences will be investigated by a Standing Enquiry Committee constituted by Head of the Institution, the committee is to summon and give the student an opportunity to present/ place his / her case. The Committee may also summon anybody else, if it so deems necessary for the conduct of Enquiry, in the interest of proper investigation and dispensation of the case. The committee will have tenure for the complete Academic year.

The Committee is to be guided by the following:

1. The seriousness of the malpractice, in terms of deviousness, and culpability / criminality of motive
2. The seriousness in terms of effort and degree of deviousness and culpability / criminality of effort
3. Any FIR / Police case that has been registered in the first instance by the Head of the Institution / Chief Superintendent.
4. Any other special consideration either mitigating or to the contrary

PENALTY FOR OFFENCES

The enquiry report with findings and recommendations of the Committee are to be forwarded to the Controller of Examinations who will undertake necessarily follow up action.

GUIDELINES FOR AWARDING PUNISHMENTS TO MALPRACTICE CASES OF STUDENTS

S. No.	Nature of Malpractice	Maximum Punishment
1.	Appeal by the candidate in the answer script to show mercy by way of awarding more than deserving marks.	I. - Fine of Rs.1000/- per subject.
2.	The candidate writing his/her name in the answer script.	
3.	The candidate writing his/her registration number/ college name in places other than specified in the answer script.	
4.	Any special marking in the answer script by the candidate.	
5.	The candidate communicating with neighboring candidate orally or non-verbally; the candidate causing suspicious movement of his/her body.	
6.	Irrelevant writing by the candidate in the answer script.	
7.	The candidate either possessing the question paper of another candidate or passing his question paper to another candidate with the question paper containing no additional writing on it.	
8.	The candidate possessing cell phones/ programmable calculator(s)/any other electronic storage device(s) containing no incriminating materials.	II. - Fine of Rs.2000/- per subject.

9.	The candidate facilitating the other candidate(s) to copy from his/her answer script.	IIIA. – Invalidating the examination of the particular subject written by the candidate.
10.	The candidate possessing any incriminating material(s) (whether used or not). For example: - Written or printed materials, bits of papers containing written information, writings on scale, calculator, handkerchief, dress, part of the body, Hall Ticket, etc.	<p>IIIA, IIIB or IIIC</p> <p>IIIA – If the quantum of the incriminating material is less than that could normally be printed in two lines of A5 size paper, then punishment is restricted to the subject concerned only.</p> <p>IIIB – If the quantum is equal to or more than that could normally be printed in two lines and less than that could normally be printed in the full page of the A5 size paper then the punishment is invalidating the examination of the subject concerned and further the candidate is not considered for any moderation and revaluation in the current semester for any subject (including arrear subjects)</p> <p>IIIC – When the quantum is equal to or more than that could normally be printed in full page of A5 size paper, then the punishment would be invalidating the examinations of the subject concerned and all the theory and the practical subjects of the current semester registered by the candidate. Further the candidate is not considered for revaluation of answer scripts of the arrear subjects.</p> <p>If the candidate has registered for the arrear subjects only, invalidating the examinations of all the arrear- subjects registered by the candidate. The punishment does not include project work and the subjects with 100% internal evaluation.</p>
11.	The candidate possessing cell phone(s) / programmable calculator(s)/any other electronic storage device(s) and containing incriminating materials (whether used or not)	
12.	The candidate possessing the question paper of another candidate with additional writing on it.	
13.	The candidate passing his/her question paper to another candidate with additional writing on it.	
14.	The candidate passing incriminating materials brought into the examination hall in any medium (hard/soft) to other candidate(s).	
15.	The candidate copying from neighboring candidate.	

16.	Vulgar/offensive writings by the candidate in the answer script.	IV. – Invalidating the examinations of all the theory and practical subjects of the current semester and all the arrears’ subjects registered by the candidate
17.	The candidate possessing the answer script of another candidate.	
18.	The candidate passing his/her answer script to another candidate.	
19.	Appeal by the candidate in the answer script coupled with a promise of any form of consideration.	
20.	The candidate misbehaving in the examination hall.	Va.– For candidates who have not completed the programme: The examinations of all the theory and the practical subjects of the current semester and all the arrear subjects registered by the candidate are invalidated. Further, the candidate is debarred from continuing his/her studies for one year i.e. for two subsequent semesters. However, the student is permitted to appear for the examination in all the arrear subjects up to the last semester during the debarred period
21	Involved in any one or more of the malpractices of serial no.10 to 19 for the second or subsequent times.	Vb. – For candidates who have completed the programme: The examinations of all the arrear subjects registered by the candidate are invalidated. Further, the candidate is prevented from writing the examinations of the arrear subjects for the two subsequent semesters
22.	Cases of Impersonation.	For both the impersonator and the bonafide student for whom the impersonation was done. VI. – The examinations of all the subjects registered by the candidate are invalidated and further the student is debarred from continuing his/her studies and debarred from writing the examinations permanently. He/She is not eligible for any further admission to any programme of the University.